



9 Bramley Grove

Bluntisham

PE28 3XG

01487 841977

Mob: 07725 308115

Email: bluntishamclerk@gmail.com

Meeting of the Parish Council

To all members of the Bluntisham Parish Council

You are hereby summoned to attend the meeting of the Bluntisham Parish Council on Wednesday 1st May 2019 at 8.00pm in the Village Hall, Mill Lane, Bluntisham for the purpose of transacting the following business.

Members of the public are invited to address the Council at the Open Forum regarding any item listed below from 8.00pm – 8.15pm

AGENDA

- 1 Election of Chairman
- 2 Chairman to sign Declaration of Acceptance of Office
- 3 Annual report from the Chairman
- 4 Election of Vice Chairman
- 5 Election of Responsible Finance Officer
- 6 Election of Committees and Representative
- 7 Election of Village Charities Representative
- 8 Confirmation of Internal Auditor for FY2019/20
- 9 Adoption of Code of Conduct – identical to the one formally accepted by Huntingdonshire District Council at its meeting held on 4 July 2012, excluding references to Cabinet not relevant to Parish Councils. (Localism Act 2011 refers)
- 10 Adoption of Standing orders – Model Standing Orders for Local Councils amended May 2018
- 11 Adoption of Financial Regulations – NALC 2013
- 12 Adoption of Financial Risk Assessment
- 13 Adoption of Risk Management Policy
- 14 Adoption of Model Publication Scheme
- 15 Adoption of Complaints Procedure
- 16 Adoption of Equal Opportunities Policy
- 17 Adoption of Information security Incident Policy
- 18 Adoption of Information Protection Policy
- 19 Adoption of Filming at Meetings Policy
- 20 Adoption of Social Media Policy
- 21 Adoption of Volunteers Policy
- 22 Adoption of Computer & Telephone misuse Policy
- 23 Annual Meeting Walk – declaration of ownership and reaffirmation of intention of Parish Council to forbid vehicular crossing of the Meeting Walk footpaths
- 24 Members to sign new Register of Members Interests
- 25 Councillors to sign Declarations of Acceptance of Office

End of Annual Meeting of the Parish Council. May meeting continues for the purpose of transacting the following business:-

- 26 Dispensation Forms received and decisions given
- 27 Declarations of interest for items on the agenda
- 28 Apologies for absence
- 29 Co-opt new member(s)
- 30 Planning:
 - Enforcement update
 - Street name suggestions – Rose Homes
 - Landscape plan – Rose Homes
 - Cambridgeshire and Peterborough Minerals and Waste Local Plan

- 31** Minutes of the Parish Council meeting dated 10th April 2019 to be approved and signed by the Chairman
- 32** Matters arising from previous minutes not on the agenda – for report only
- 33** County Council & District Council reports
- 34** Heritage project – update & finance options
- 35** Pension update – re-enrolment legal duties
- 36** FY2017/18 Accounts to end April 2019
- 37** Accounts for payment for April
 - BACS run 26th April
- 38** Village Maintenance:
 - Beer Festival update
 - Weed spraying – pitches
 - Bus shelter repairs
 - Village hall LED lighting
 - SID results
 - Meridian Wood
 - A14 legacy fund
 - LHI2019/20
- 39** Committee updates:
 - Allotments committee
 - Updates from Mrs M Lumb
- 40** Correspondence received:
 - CAPALC – membership fees
- 41** Items for consideration (for information only)

Tracey Davidson

Tracey Davidson - Parish Clerk